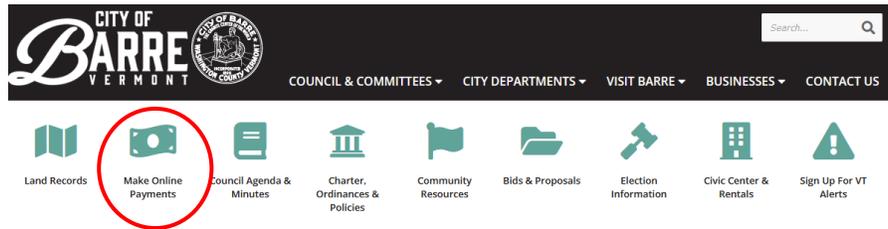


How to pay for you Annual Rental Registration using the Xpress Pay Portal

Found on the Barre City website is the icon where you can pay for a variety of items in City Hall using our Xpress Pay Portal.



Once you click on the icon, you are directed to a page with a link as shown. Click on the “**Make Payments On-Line**” [<https://pay.xpress-pay.com/org/1E896B33DF2D421>]



MAKE PAYMENTS ON-LINE via the Xpress-Pay web portal.

The City of Barre accepts on-line credit card or e-check payments for the following:

- Property taxes (current or delinquent)
- Water & Sewer bills (current or delinquent)
- Dog licenses
- Parking tickets
- Permits through Planning & Permitting Department
- Ambulance payments
- Burn permits
- Ice time rentals

Step 1: Choose “**Permits through the Planning & Permitting Department**”

Step 2: After completing Name and Project Property fields, be sure to answer yes as indicated above

Proceed through the screens, choosing credit card or the pay-by-check method. Service fees are applicable.

A receipt will be emailed to the email address provided (a valid email address will be needed).

Once you receive this email receipt, **you will need to forward it** to Michelle for proof of payment at permitadmin@barrecity.org with your completed form.

Forms may be dropped off in person, in the drop box or mailed to the Permitting Office at 6 N Main Street, Suite 7, Barre, VT 05641. Thank you.